

CycloX Trustee Recruitment

About CycloX

Our purpose is to get more people cycling, more often, and more safely and we campaign to put cycling at the heart of Oxford's future.

We collaborate with key decision makers to put cycling on the public agenda; partner with active travel and low-carbon groups; and engage with the local community to inform, encourage, and support change. [Here is our strategy for 2023-26.](#)

We are a member of Oxfordshire's [Coalition for Healthy Streets and Active Travel](#) (CoHSAT) and Community Action Groups (CAG).

CycloX is a Charitable Incorporated Organisation (CIO): number [1190137](#). The charity was created in June 2020. Read our [constitution](#).

We are committed to encouraging [equality and diversity](#). We particularly welcome applications from sectors of the community not currently represented on [our team](#).

The Role of the Board of Trustees:

The Board of Trustees is responsible for developing and maintaining the overall strategy for CycloX to deliver against its charitable objects.

The role of the Board of Trustees is to govern CycloX in line with its vision, aims and charitable objectives and to provide overall policy direction.

The Board of Trustees is responsible for the overall governance and strategic direction of the Charity, developing its aims, objectives, and goals in accordance with the Constitution, legal requirements and regulatory guidelines.

It is collectively responsible for promoting the success of the Charity by directing and supervising the Charity's affairs. Its role is to provide leadership within a framework of prudent and effective controls which enable risk to be assessed and managed.

[Here is a link to our current board of trustees.](#)

Board Member Role Description:

- Support and provide advice on CycloX's purpose, vision, goals and activities.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Oversee CycloX's financial plans and budgets and monitor and evaluate progress.

- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve Cyclox's financial statements.
- Provide support and challenge to Cyclox's contractors in the exercise of their delegated authority and affairs.
- Keep abreast of changes in Cyclox's operating environment.
- Contribute to regular reviews of Cyclox's own governance. Attend Board meetings, adequately prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect Cyclox's interests, to the exclusion of their own personal and/or any third-party interests.
- Contribute to the broader promotion of Cyclox's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.
- Maintain good communications and working relationships with partner organisations and other agencies in Oxfordshire.

As a small charity, there will be times when the trustees will need to be actively involved beyond Board meetings. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, presenting externally, or other issues in which the trustee has special expertise.

What we are looking for

We are looking for people willing to bring energy, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board.

[You do not need previous charity governance experience – we will provide a full induction and training.]

Personal skills and qualities

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission.
- Willingness to lead according to our values [charity values].
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

[Time Commitment](#)

The term of office for a Trustee is three years, renewal for a further term of 3 years to a maximum of 6 years.

The Board meets monthly for 2 hours on the first Tuesday evening of each month to ensure compliance with the charitable objects in support of its beneficiaries. There may also be special strategic meetings during the year. Between meetings trustees support the charity on topics relevant to their expertise.

[Application process](#)

Please complete [this simple and short online form](#) with your details, 200 words on why you want to join our board and details for one referee. If you would like to have an informal conversation about the role, or if you have any accessibility needs, please get in touch at chair@cyclox.org.

The closing date for application is 18th February and interviews will be held in the week commencing 26th February.

[Trustee Code of Conduct](#)

[Cyclox constitution](#)